### **Project Enrolment**

- Builder / Developer hires 3rd-party BG High Density Verifier.
- Builder / Developer hires P. Eng. to model build (NECB / ASHRAE).
- BUILT GREEN® checklist is completed & enrolled on BUILT GREEN® Portal.

### **Before Project Enrolment**

- 1.BUILT GREEN® Membership
- 2. BUILT GREEN® Training

### **Project Construction & Testing**

- Mid-construction BDT encouraged.
- · BG Verifier visits construction site.
- Builder / Developer completes build.

# Onsite Audits – 3rd-Party Verifier

Verifier conducts onsite visits for visual inspection, verification photos & progress check in (on average, three visits, but based on project complexity).

#### **Final Submission**

BG Verifier finalizes enrolment for BUILT GREEN® certification, uploads to BUILT GREEN® portal:

- 1. Final BUILT GREEN® checklist, acknowledging:
- all Action Items selected were completed to the best of their knowledge;
- · all back-up documents are provided to BG Verifier.
- 2. Energy Modelling Report with P. Eng. stamp.
- 3. Verifier's package with photos & documentation.

# Verification – Checklist + Energy

• Final checklist calculates project score & certification level.

Modelling Report + Verifier's Package

 BGC conducts QA: on checklist's key action items, Energy Modelling Report & Verifier's package.

# Audit – 3rd-Party Auditor

Review of checklist & document back-up. If inconsistencies, Auditor requests clarification from Verifier.

## **Project Certification**

• BUILT GREEN® glass plaque goes to Builder / Developer.

## Corrective Action – 3rd-Party Advisor / TSC

If resolution cannot be reached, BGC will seek further expertise, with 3rd-party advisor and / or through the Technical Standards Committee.

#### Legend:

BGC - Built Green Canada

BG Verifier – 3-party BUILT GREEN® High Density Verifier

P. Eng. – Professional engineer, hired to produce energy modelling report

 $\mathsf{EA}-\mathsf{Energy}\;\mathsf{Advisor},\,\mathsf{licensed}\;\mathsf{through}\;\mathsf{NRCan}$ 

BDT – Blower Door Test, conducted by EA

BG Auditor - 3rd-party auditor, separate from BG Verifier

Technical Advisor: Built Green Canada has a roster of third-party technical advisors.

BUILT GREEN® Portal: this online platform serves to: (1) process projects for certification; (2) as a repository of project files; (3) a hub for builder member tools.

TSC - Built Green Canada's Technical Standards Committee